

Annex D: Standard Reporting Template

Shropshire and Staffordshire Area Team
2014/15 Patient Participation Enhanced Service – Reporting Template

Practice Name: Millrise Medical Practice

Practice Code: M83061

Signed on behalf of practice:

Date:

S. Spence

31/03/2015

Signed on behalf of PPG:

Date:

R. P. P.

31/3/2015

1. Prerequisite of Enhanced Service – Develop/Maintain a Patient Participation Group (PPG)

Does the Practice have a PPG? Yes

Method of engagement with PPG: Face to face

Number of members of PPG: 8

Detail the gender mix of practice population and PPG:

%	Male	Female
Practice	3919	4074
PRG	1	7

Detail of age mix of practice population and PPG:

%	<16	17-24	25-34	35-44	45-54	55-64	65-74	> 75
Practice	1410	613	867	1020	1153	924	1136	754
PRG	0	0	0	0	1	2	2	3

Detail the ethnic background of your practice population and PRG:

	White				Mixed/ multiple ethnic groups			
	British	Irish	Gypsy or Irish traveller	Other white	White & black Caribbean	White & black African	White & Asian	Other mixed
Practice	7583	10	0	12	121	150	46	1
PRG	8	0	0	0	0	0	0	0

	Asian/Asian British					Black/African/Caribbean/Black British		Other		
	Indian	Pakistani	Bangladeshi	Chinese	Other Asian	African	Caribbean	Other Black	Arab	Any other
Practice	40	12	0	4	1	9	2	2		
PRG										

Describe steps taken to ensure that the PPG is representative of the practice population in terms of gender, age and ethnic background and other members of the practice population:

The practice advertises the PPG group in the practice newsletter, the practice website and on display boards in the waiting room so that if any patients wish to join the PPG they can do.

Are there any specific characteristics of your practice population which means that other groups should be included in the PRG?
E.g. a large student population, significant number of jobseekers, large numbers of nursing homes, or a LGBT community? YES/NO

If you have answered yes, please outline measures taken to include those specific groups and whether those measures were successful:

no

2. Review of patient feedback

Outline the sources of feedback that were reviewed during the year:

- Patient survey
- Friends and family test
- Newsletter
- Complaints

How frequently were these reviewed with the PRG?

Every 3 months for some of the above, every 6 months for other services.

